

**ADVERTISEMENT FOR BIDS**  
**CITY OF SILVER GROVE, KENTUCKY**  
**PARKING LOT REPAVING PROJECT**

Sealed bids for the Parking Lot Repaving Project will be received by the City of Silver Grove at the Office of the City Clerk, located at 308 Oak Street (PO Box 428), Silver Grove, Kentucky 41085, until February 4, 2026 at 10:00 AM, at which time the bids will be publicly opened and read aloud.

The project generally consists of milling existing asphalt surfaces, repairs as needed, application of new asphalt overlay, striping, and related work for designated municipal parking lots within the City of Silver Grove. The work shall be performed in accordance with the bid documents, specifications, and plans prepared by the City.

Bid documents may be obtained from the City Clerk's Office at the above address during regular business hours (Monday through Friday, 9:00 A.M. to 4:00 P.M.) or by contacting the City Clerk at (859) 441-6390 or [rsandfoss@silvergroveky.com](mailto:rsandfoss@silvergroveky.com). A PDF file of the bid documents can be accessed from the home page of the City of Silver Grove's website [www.cityofsilvergroveky.com](http://www.cityofsilvergroveky.com).

The City of Silver Grove reserves the right to reject any or all bids, to waive any informalities or irregularities in the bidding process, and to award the contract to the lowest and best responsible bidder as determined by the City.

Bidders must comply with all applicable federal, state, and local laws.

For questions regarding the project, contact the City Clerk at the phone number or email listed above.

City of Silver Grove, Kentucky  
Ronda Sandfoss, City Clerk  
Date: January 12, 2026

# REQUEST FOR PROPOSAL (RFP) Fire Station Parking Lot

Parking Lot Repaving – Asphalt Overlay  
6,500 Square Feet – 1.5" Asphalt Overlay

Issue Date: January 12, 2026

Proposals Due: February 4, 2026 at 10:00 AM

## 1. Project Overview

The City of Silver Grove is soliciting sealed bids from qualified asphalt paving contractors for the repaving of an existing parking lot totaling approximately 6,500 square feet with a 1.5-inch asphalt overlay (compacted thickness).

## 2. Project Location

5011 Four Mile Rd  
City of Silver Grove, KY 41085



### 3. Scope of Work

The Contractor shall furnish all labor, materials, equipment, supervision, traffic control, and incidentals necessary to complete the following:

#### A. Pre-Work

- Obtain all required permits (if any) and provide copies to Owner.
- Sweep and clean entire pavement surface.
- Apply tack coat (SS-1h or equivalent) to all existing asphalt surfaces at a rate of 0.05–0.10 gal/sq yd.
- Mill/butt-joint or feather edges at all transitions to curbs, gutters, drive approaches, and adjacent pavement as required for smooth transition.
- Address damaged asphalt around the drain in the parking lot. (See Photo)



- Raise or adjust all manholes, valve boxes, water valves, and other utility structures to finished grade (using approved adjusting rings or paving collars).

#### B. Paving

- Install 1.5 inches (compacted) of new hot-mix asphalt wearing surface over the entire 6,500 sq ft area.
- Adhere to the Campbell County Subdivision Regulations for Pavement Design. ([https://campbellcountky.gov/egov/documents/1578510134\\_84475.pdf](https://campbellcountky.gov/egov/documents/1578510134_84475.pdf))

**C. Post-Work**

- Seal all longitudinal and transverse joints with AC-20 or an approved joint sealer.
- Restripe parking lot to existing layout (including stalls, arrows, accessible spaces, and stop bars) using traffic-grade paint. Provide a striping plan if changes are proposed.
- Clean the site and remove all debris.

**4. Project Schedule (Tentative)**

- Notice to Proceed: On or before [Date]
- Work to begin no later than: [Date]
- Substantial completion: Within 10 calendar days of start (weather permitting)
- Final walk-through and acceptance: Within 5 days of completion

**5. Submittal Requirements**

Each bidder shall submit the following with their proposal:

- Completed Bid Form (attached or provided by bidder)
- Total lump-sum price (including all labor, materials, equipment, traffic control, striping, and adjustments)
- Detailed schedule showing start and completion dates
- Proof of General Liability Insurance (\$1,000,000 minimum per occurrence)
- Proof of Workers' Compensation Insurance
- Warranty information (minimum 1-year workmanship warranty required)

**6. Bid Form (Sample – include this in your actual RFP)**

Project: Parking Lot Asphalt Overlay – 6,500 sq. ft.

Base Bid (Lump Sum): \$ \_\_\_\_\_

Alternate #1 – 2" Overlay instead of 2": Add/Deduct \$ \_\_\_\_\_

Alternate #2 – Crack sealing of existing pavement prior to overlay:

Add \$ \_\_\_\_\_

Contractor Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

License #: \_\_\_\_\_

Contact Phone & Email: \_\_\_\_\_

**7. Evaluation Criteria**

Proposals will be evaluated based on:

- Total price (60%)
- Experience and references (20%)
- Proposed schedule and availability (10%)

- Completeness and responsiveness of bid (10%)

## **8. Terms & Conditions**

- Owner reserves the right to reject any or all bids.
- Payment terms: Net 30 upon substantial completion and approval.
- 5% retainage held until final acceptance and punch-list completion.
- 1-year warranty against defects in materials and workmanship.
- All work to comply with local codes and ADA requirements.

## **9. Contact for Questions & Submission**

All questions shall be submitted in writing no later than January 30, 2026, at 10:00 AM to:

Robert Yoder  
Community and Economic Development Director  
City of Silver Grove  
PO Box 428  
Silver Grove, KY 41071

ryoder@cityofsilvergroveky.com  
Mobile: 859-912-2512

We appreciate your interest and look forward to your proposal.

Sincerely,

Robert Yoder  
Community and Economic Development Director  
City of Silver Grove  
PO Box 428  
Silver Grove, KY 41071

ryoder@cityofsilvergroveky.com

Mobile: 859-912-2512